

Hagge Woods Trust School Visit Risk Assessment

Assessment No: 001	
Written By: Tango Fawcett	Reviewed By: Rosalind Forbes Adam
Location: Three Hagges Wood-Meadow at Hollicarrs	Assessment Date: 7th March 2017

Schools are advised to undertake a pre-visit briefing and safety talk for pupils on aspects of the visit such as allergies, disabilities, covering of cuts and abrasions and any other relevant information. **Sunstroke, hypothermia and dehydration are a significant risk when spending prolonged periods outdoors. Please ensure that pupils attend the visit with appropriate protection from the elements including warm clothing, waterproof boots, hats, sunscreen and water, depending on weather.** If you are having a self-led visit, on your arrival give a brief introductory talk to the group about safety and discipline on site. Please bring, and keep with you, your own First Aid Kit. Please ensure that the group has adequate supervision for the number and age of children attending.

General notes:

This risk assessment is intended to highlight typical risks likely to be encountered on a visit to a rural location such as a farm, woodland or pond. **The school must satisfy itself that supervision of their pupils is adequate and should carry out its own assessment of the risks involved in such a visit.**

The Health and Safety Executive publishes an information sheet about avoiding ill health at open farms. Download from <http://www.hse.gov.uk/pubns/ais23.pdf>.

Notes on Risk Levels:

The Likelihood Score indicates the likelihood of a hazard occurring. 1 is improbable, 5 is almost certain

The Severity Score indicates the severity of the outcome of the hazard occurring. 1 is no or trivial injury/illness, 5 is major injury/illness or death

The Combined Score is the Likelihood Score multiplied by the Severity Score and gives an indication of the risks that are the most severe. **Any Combined Score of 6 or above should be specifically noted and has been highlighted in yellow.**

Potential Hazard	Potential Risks	Those At Risk	Existing Control Measures In Place	Likelihood	Severity	Risk Rating Score
Alighting from coach	Trips, children running around when there are cars from the holiday park	Staff Children	Only alight from coach when safe to do so. Stand in a tidy group, until ready to move off. Ensure group stays together, with an adult at the front and the back.	1	2	2 LOW

Wood-Meadow	Slips, trips, cuts and falls.	Staff Children	Suitable clothing and footwear must be worn before any works begin. Tools and equipment kept tidy at all times. Any tools not in use must be stored away. Brief before work commences.	2	2	4 LOW
Activities In The Wood Meadow Area	Stabbing from canes, falling in pond, injury from log-piles	Staff Children	Children should not run in the tree planted area. Only quiet survey work should take place here. No climbing on the log-piles (far end of wood meadow). Meadow area used for lively activities First aid kit present at all times. Hands to be washed prior to eating and drinking. Children to remain within the wood meadow ring fenced area, other than when carrying out specific activities such as pond dipping, planting seeds or in the Hurricane Wood adjacent, which is fenced.	1	2	2 LOW
Children	Injury to child Being stung by nettles or insects	Children	A responsible adult must supervise children at all times during the event. If possible staff should point out nettles to children to ensure they do not get stung. Before carrying out a bug hunt pupils must be reminded to avoid wasps, bees etc	1	2	2 LOW

			<p>School must complete their own Risk Assessment as well. Eg a child may have a specific allergy.</p> <p>Children to have duties within their capabilities.</p>			
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<p>Further Action: First Aiders and First Aid Kits on site at all times.</p>		
<p>Likelihood Score 1 - 5 Remote - Very Likely</p>	<p>Severity Score 1 - 5 Trivial - Fatal</p>	<p>Risk Rating Score 1 - 8 Low 9 - 12 - Medium 15 - 25 High</p>
<p>Overall Assessment:</p>	<p>Likelihood: 1 Severity: 2</p>	<p>Risk Rating Score: 2</p>